

WebDCB DCB Payment Tips



Your Delaware County Bank and Trust Company loan payment is coming due and you need to make a payment?

Below are some tips to help you make that payment quickly and easily.

<u>Type of Payment</u>	<u>Suggested Method of Payment</u>
Personal Loan	Account Transfer
Overdraft Protection	Account Transfer
Home Equity Line	Visa Web Site
Credit Card	Visa Web Site

Account Transfer

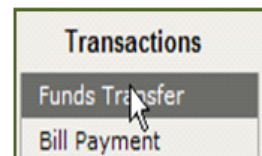
The ability to transfer funds from one account to another can be done from the **Quick action** icons, or through the steps below:

1. Click the **Transactions** tab from the menu.
2. Choose **Funds Transfer**.
3. Select a **From Account** and a **To Account**.
4. Choose a **Transfer Date** (can be in the future.)
5. Key in the **Amount**.
6. **Description** optional.

The system will automatically default to **One-Time Transfer**.

You will be prompted to either **Cancel** or **OK** to view the transfer information just entered.

After clicking **OK** a preview will appear titled **Submit Transaction**. This will give you the opportunity to **Approve, Draft, Cancel, or Help**.



Transfer Funds
Initiate a one-time or recurring funds transfer between two of your accounts.

Enter Transfer Information
Enter your transfer values using the fields below.

From Account *
To Account *
Transfer Date * 11/5/2009
Amount *
Description

Additional Principal Payment
Enter your custom loan values using the fields below.
Principal \$0.00

Enter Payment Frequency

Continue Help

Note: Fields marked with a * are required fields that must be provided and at least one account must be selected.

Visa Web Site

Simply click on the below logo in the **Account Access** section of WebDCB.com or use the Bill Payment program with the address of P.O. Box 1001, Lewis Center, OH 43035-1001



Once you have logged in, simply click on "Payments - Online Payments" or "Payments - Schedule Auto-Pay" and follow the instructions

Account Summary
Transaction History
Account Info
Payments
Services
Help
Contact Us
Sign Out

Online Payment
The online payment service allows you to pay your credit savings account. To make an online payment, please click the submit button.

Account number: XXXX-XXXX-XXXX-966
Balance as of 01/21/10 : \$0.00
Payment Due Date: 01/08/10
Minimum Payment Due: \$0.00